

# Government Travel Group (GTG) Direct Membership Application

Prefix	First Name	MI	Last Name	Suffix
Title or Position				
Department/Agency Name				
Department/Agency Address				
City/Province		State/Country		Zip
Telephone	Ext.	Toll Free#	Fax	
Email		www		



## Membership Information

How did you learn about NBTA's GTG? \_\_\_\_\_

Are you a member of an NBTA regional chapter? If yes, please list: \_\_\_\_\_

Organization Affiliations: Are you a member of any other associations/affiliations?

SGTP  NDTA  SGMP  Other \_\_\_\_\_

If you are a travel manager, how many years in Government Travel Management? \_\_\_\_\_

If you are a travel manager, do you manage travel for your:

Department/Agency  Agency/Bureau within the Department/Agency  Field Office

Certification/Accreditation, please specify (ex: CTC, CGTP)? \_\_\_\_\_

Number of Travelers for which your travel management operation provides services:

under 100  500 – 999  3,000 – 4,999  
 100 – 499  1,000 – 2,999  5,000 +



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What is the Annual Travel Expenditures for the travel management program you manage (excluding personnel costs)?

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What is your current travel management company (TMC)/commercial travel office (CTO)?

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**Direct Membership:** Any individual that is employed by a federal or state government to:

- 1) procure and manage business travel services/systems for employees of federal or state government entity, or
- 2) promulgate and administer travel policies/programs for a federal or state government entity, shall be eligible to apply for Direct membership status.

- New Direct GTG Membership: \$95.00
- Renewal Direct GTG Membership: \$95.00

Please make checks payable to:

National Business Travel Association  
110 N Royal Street, 4th Floor  
Alexandria, VA 22314

Please send credit card payments via fax to NBTA Headquarters at (703) 684-0263:

- American Express    Diners Club    MasterCard    Visa    Discover

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Card Number

Expiration Date

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Total Amount \$

New GTG Direct \$95.00    Renewal GTG Direct \$95.00

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Signature

NBTA membership dues are not refundable but all NBTA memberships are transferable within the NBTA member's agency. Membership is for one year from the date the dues are received and renewed on the anniversary of that date.

