

Mexico Membership Application

First Name		Last Name	
Title/Position			
Company Name			
Parent/Corporate Company			
Company Address			
City/Province		State/Country	Zip
Telephone	Ext.	Toll Free#	Fax
Email		www	

Membership Information

How did you learn about NBTA? _____

Are you a member of an NBTA regional chapter? If yes, please list: _____

Organization Affiliations: Are you a member of any other associations/affiliations?

ACTE AHMA ASTA ASTD MPI NACUBO NAFA ISM SHRM SITE SGTP ICTA Other _____

Years In Travel Management: _____

Education: High School Some College Bachelor's Degree Bachelors+ MBA Master's Degree Doctorate

Certification/Accreditation ex: CCTE, CTC please specify: _____

No. of Employees in Company: under 100 100 - 499 500 - 999 1,000 - 2,999 3,000 - 4,999 5,000 +

Product/Service: Please indicate any product(s) or service(s) offered by your company: _____

Job Description: Please describe your duties for your company or organization: _____

Responsibilities: What is your *primary* responsibility _____ and *secondary* _____

The following information is for statistical purposes only and will be held in strict confidence

Travel Services: My company provides travel services via

- | | | |
|---|---|--|
| <input type="checkbox"/> Full Service Agency - OFF-SITE | <input type="checkbox"/> Out-Plant-Reservations - ON-SITE | <input type="checkbox"/> Dedicated Full Service Agency |
| <input type="checkbox"/> Full Service Agency - ON-SITE | (ticketing queued by Agency) | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Direct with Vendors | <input type="checkbox"/> Dedicated Full Service Agency - OFF-SITE | |

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Is your company involved in government contracting? Yes No

Number of employees in travel department including yourself: _____

Number of Travelers: _____ What is their % _____ of domestic and % _____ international travel.

Annual Travel Expenditures (excluding personal costs):

Amounts in USD MXN

Air \$ _____ Car Rental \$ _____ Entertainment \$ _____ Food \$ _____ Lodging \$ _____ Rail \$ _____ Other \$ _____ TOTAL \$ _____

Global Travel Management: Do you handle Global Travel Management?

If so please specify % _____ Domestic and % _____ International travel done by your company.

Travel Services:

Which of the following travel related services are provided to employees by the Travel Department Agency (Check all that apply):

- | | | | | |
|---|--|--|---|--|
| <input type="checkbox"/> Airline Reservations | <input type="checkbox"/> Meeting Planning | <input type="checkbox"/> Employee Relocation | <input type="checkbox"/> Limousine Rental | <input type="checkbox"/> Limousine Service |
| <input type="checkbox"/> Employee Group Travel | <input type="checkbox"/> Passports/Visas | <input type="checkbox"/> Incentive Trips | <input type="checkbox"/> Rail Reservations | <input type="checkbox"/> Rail Ticketing |
| <input type="checkbox"/> Hotel Reservations/
Rooms | <input type="checkbox"/> Airline Ticketing | <input type="checkbox"/> Charter Aircraft | <input type="checkbox"/> Corporate Aircraft | <input type="checkbox"/> Other |
| | <input type="checkbox"/> Car Rental | <input type="checkbox"/> Entertainment Tickets | <input type="checkbox"/> Fleet Car Program | |

Corporate Officer: Indicate Corporate Officer responsible for travel:

Name

Title

Phone

Membership Dues

Direct Membership: Any individual that is regularly employed to 1) procure business travel services for employees of the corporation or organization, or 2) promulgate and administer travel policies for the corporation or organization, shall be eligible to apply for Direct membership status.

Supplier Membership: Any individual employed to sell or provide travel services to other companies and organizations

Mexico Travel Buyers: \$175 US Dollars - **Special Offer**

Mexico Travel Suppliers: \$395 US Dollars

Please make checks payable to:

National Business Travel Association
110 N Royal Street, 4th Floor
Alexandria, VA 22314 USA

Please send credit card payments via fax to NBTA Headquarters at 01-703-684-0263:

American Express Diners Club MasterCard Visa Discover

Card Number

Expiration Date

Total Amount in US Dollars

Mexico Travel Buyers: \$175 US Dollars Mexico Travel Suppliers: \$395 US Dollars

Signature

NBTA membership dues are not refundable but all NBTA memberships are transferable within the NBTA member's company. Membership is for one year from the date the dues are received and renewed on the anniversary of that date.

Place business card here